**PRIVACY STATEMENT**

**CBL-Norway.no do not collect personal information such as date of birth and social security number, or personal payment card information from our customers/suppliers.**

Through cloud-based services with subcontractors, the supplier's own data processing agreement is used. For example, at Rennesøy and Randaberg Rekneskapslag and their financial and accounting system Duett AS, or at Relevant Accounting in Stavanger, and the invoice system Tripletex.

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**Examples of information collected from customers/suppliers:**

* Company Name
* Contact person
* Firmaddresses/factor addresses
* Phone number and email address
* Forms - information related to answering requests and creating assignments
* Invoicing of customers

**Purpose of the information collected:**

* To provide access to our products and services
* To be able to send relevant information
* To be able to make travel bookings to couriers
* To be able to carry out invoicing and any follow-up of this
* To contact and provide our products and services

**How is the information stored?**

* Information that has been collected is stored in our respective external suppliers' computer systems, for example with the accountant and Tripletex or Duett.

**How is the information deleted?**

* Information is deleted upon request by contacting us.
* Information from form collection/requests is deleted twice a year; 1 February and 1 September
* Information about customer relationships in the customer register is maintained and maintained as long as the customer relationship exists, and up to six months after the end of the collaboration.

**Marketing:**

You only get email marketing. If you want to stop marketing by mail and phone, you can easily say no by sending an e-mail to: post@cbl-norway.no